



SMBT Sevabhavi Trust's

## SMBT AYURVED COLLEGE AND HOSPITAL

Nandihills, Dhamangaon-Ghoti, Tal. Igatpuri, Nashik-422403 Ph. (02553) 282341  
Email : principal.ayurved@smbt.edu.in | smbtayurved@gmail.com | www.smbt.edu.in

Date: 10/10/2022

### MINUTES OF MEETING

A meeting of the college council was held on date - 10/10/2022 at 11:00 am in the council hall of SMBT Ayurved college. The meeting was chaired by Dr. Bhabad Pradeep, Principal SMBT Ayurved College & Hospital, Dhamangaon, Nashik & president of college council. All the members of the college council attended the meeting. The members took active participation in the discussion.

1. Review of last meeting which was held on date - 02/06/2022 & members were satisfied with the progress of all decisions taken in the last meeting.
2. Discussion over MUHS exam which is scheduled to be in December. Discussion about students' study and syllabus completion status and required support was carried out. After discussion it was decided that responsibility of Coordinator to be put on the shoulders of Dr. Nitin Gaikwad.
3. College council also reviewed the term end examination which will be conducted in the month of Nov. 2022.
4. College council also reviewed the upcoming university practical examination.
5. Discussion on preparation for SSR submission of NAAC documentation and its review was taken.
6. Discussion regarding application for Grant for running short term value added courses under Champion Service Scheme by ministry of AYUSH was done. Responsibility for the same was taken by Dr. Ankush Gunjal.
7. Discussion on FDA approval of teaching pharmacy was done. Its progress was reported by Dr. Bhusare from Rasashastra department.
8. It was decided that all faculties will get Diwali vacation after submission of SSR.

Before preceding the vote of thanks the Principal of the institution asked all the Faculties to work hard for the submission of SSR.

The meeting ended with a vote of thanks to the chair & other members.



~~Principal~~

**Principal**

**S.M.B.T. Ayurved College & Hospital**  
Nandi-Hills, Dhamangaon, Tal. Igatpuri, Dist. Nashik.

# **SMBT** | **AYURVED COLLEGE & HOSPITAL**

Date: 5/1/2023

## **MINUTES OF MEETING**

A meeting of the college council was held on date -5/1/2023 at 11:00 am in the council hall of SMBT Ayurved college. The meeting was chaired by Dr. Bhabad Pradeep, Principal, SMBT Ayurved College & Hospital, Dhamangaon, Nashik & president of college council. All the members of the college council attended the meeting. The members took active participation in the discussion.

1. Review of last meeting which was held on date - 10/10/2022 & members were satisfied with the progress of all decisions taken in the last meeting. Review regarding the upcoming FDA inspection was taken as discussed in the previous meeting.
2. Respected Principal sir appreciated all departments and IQAC committee for successful Upload of SSR in Oct. 22 & DVV clarification in month of Dec. 2022.
3. Discussion was done over the upcoming MUHS practical exam. After discussion it was decided that responsibility of Coordinator is to be put on the shoulders of Dr. Nitin Gaikwad.
4. College council also reviewed the term end examination to be conducted in March 2023.
5. Preparation of MUHS LIC inspection which is expected in the coming few months.
6. Discussion about preparation of Academic Calendar.
7. Discussion about preparation of Cultural events in the month of Feb-March and responsibilities were distributed as per interest of faculties.

The meeting ended with a vote of thanks to the chair & other members.



  
**PRINCIPAL**  
**Principal**  
S.M.B.T. Ayurved College & Hospital  
Nandi-Hills, Dhamangaon, Tal. Igatpuri, Dist. Nashik

# SMBT | AYURVED COLLEGE & HOSPITAL

Date: 4/4/2023

## MINUTES OF MEETING

A meeting of the college council was held on date -4/4/2023 at 11:00 am in the council hall of SMBT Ayurved college. The meeting was chaired by Dr. Bhabad Pradeep, Principal, SMBT Ayurved College & Hospital, Dhamangaon, Nashik & president of college council. All the members of the college council attended the meeting. The members took active participation in the discussion.

1. Review of last meeting which was held on date - 5/1/2023 & members were satisfied with the progress of all decisions taken in the last meeting.
2. Respected Principal sir appreciated all departments and IQAC committee for successful NAAC peer team inspection. Experience and shortcomings identified during inspection were presented by the IQAC head.
3. Principal sir congratulated all for the successful FDA inspection of Teaching Pharmacy and discussion regarding future plans was done. Review of the status of medicine production was taken.
4. Principal sir also congratulated all for the approval of the PhD center from MUHS, Nashik. Discussion regarding steps ahead was carried out.
5. Discussion over the upcoming NCISM inspection in the coming month was done with all departments. Review of each departmental preparation was taken.
6. The College council also reviewed the term end examination for University appear batches. Syllabus coverage and probable dates for the exam were discussed.
7. Discussion regarding short term Research Projects and their status was done. Research Coordinator Dr. Ankush Gunjal, presented the current status of completion of running projects.

The meeting ended with a vote of thanks to the chair & other members.



  
PRINCIPAL  
**Principal**  
S.M.B.T. Ayurved College & Hospital  
Wandi-Hills, Dhamangaon, Tal. Igatpuri, Dist. Nashik

**MINUTES OF MEETING**

Meeting serial no 11

Type of Meeting : Departmental monthly meeting

Date and Time: 05/04/2023, 10.00am to 10:30 am

Venue: Rasashastra and Bhaishajya Kalpana Department

Attendees: All teaching &amp; non teaching staff of Department of RSBK

S.NO	AGENDA POINTS	DISCUSSION	DECISION	ACTION TAKEN	R	A	S	C	I	REMARKS
1	Last meeting review	Review of adherence to planning in last meeting was discussed								
2	ISO & NCISM Criteria progress of work	Discussion on NCISM & ISO document verification	Filling of NCISM & ISO departmental documentation	New file demand	HOD	Department	HOD	HOD	Principal	
3	Regarding FDA inspection	Discussion on documentation regarding inspection		Quality control register completed	HOD	Department	Department	HOD	Principal	
4	Pharmacy drug preparation	Pharmacy drug list should be prepare for current month and next month for manufacturing process	Talisadi churna, Yograj guggul, Lavangadi vati will be prepared	Raw material demand given to store dept for drug preparation	Department	HOD	HOD	HOD	Principal	

File No:

Name of Institution: SMBT AYURVED COLLEGE & HOSPITAL

Date: 05/04/2023

Distribution:

1. Principal office, SMBT Ayurved College & Hospital.

Sd/-

HOD

v.v.B

Dr. Vaidehi Bhujbalrao

HOD

Dept. of Rasashastra & B.K.  
SMBT Ayurved College & Hospital  
Dharmangaon, Tal. Igatpur, Dist. Nashik.

**MINUTES OF MEETING**

Meeting serial no 12

Date and Time: 04/05/2023, 10.00am to 10:30 am

Type of Meeting : Departmental monthly meeting

Venue: Rasashastra and Bhaishajya Kalpana Department

Attendees: All teaching &amp; non teaching staff of Department of RSBK

S.NO	AGENDA POINTS	DISCUSSION	DECISION	ACTION TAKEN	R	A	S	C	I	REMARKS
1	Last meeting review	Review of adherence to planning in last meeting was discussed								
2	ISO & NCISM Criteria progress of work	Discussion on NCISM & ISO document verification	Filling of NCISM & ISO departmental documentation	File labelling done	Department	HOD	Department	HOD	Principal	
3	Regarding FDA inspection	Discussion about quality control data		Responsibilities distributed to each faculty	HOD	Department	Department	HOD	Principal	
4	Pharmacy drug preparation	Pharmacy drug list should be prepare for current month and next month for manufacturing process	Kshirbala tail, Shatavari kalpa will be prepared	Raw material demand given to store dept for drug preparation	Department	Department	HOD	HOD	Principal	

File No:

Name of Institution: SMBT AYURVED COLLEGE & HOSPITAL

Date: 04/05/2023

Distribution:

1. Principal office, SMBT Ayurved College &amp; Hospital.

Sd/-

HOD

v.v.B.

Dr. Vaidehi Bhujbalrao

**Dept. of Rasashastra & B.K.**  
SMBT Ayurved College & Hospital  
Dhamangaon, Tal Igatpuri, Dist Nashik.

**MINUTES OF MEETING**

Meeting serial no 13

Type of Meeting : Departmental monthly meeting

Date and Time: 05/06/2023, 10.00am to 10:30 am

Venue: Rasashastra and Bhaishajya Kalpana Department

Attendees: All teaching &amp; non teaching staff of Department of RSBK

S.NO	AGENDA POINTS	DISCUSSION	DECISION	ACTION TAKEN	R	A	S	C	I	REMARKS
1	Last meeting review	Review of adherence to planning in last meeting was discussed								
2	ISO progress of work	Discussion on ISO document verification	Filling of NCISM & ISO departmental documentation	Filing & labelling done	HOD	Department	HOD	HOD	Principal	
3	Regarding FDA inspection	Discussion about quality control data		Quality control data verified	Department	Department	Department	HOD	Principal	
4	Pharmacy drug preparation	Pharmacy drug list should be prepare for current month and next month for manufacturing process	Khadiradi vati, Keshya tail, Sitopaladi churna will be prepared	Raw material demand given to store dept for drug preparation	Department	HOD	Department	HOD	Principal	

File No:

Name of Institution: SMBT AYURVED COLLEGE & HOSPITAL

Date: 05/06/2023

Distribution:

1. Principal office, SMBT Ayurved College &amp; Hospital.

Sd/-

HOD *v.v.B.*

Dr. Vaidehi Bhujbalrao

**HOD****Dept. of Rasashastra & B.K.**  
SMBT Ayurved College & Hospital  
Dhamangaon, Tal. Igatpuri, Dist. Nashik.

**MINUTES OF MEETING**

Meeting Serial No: 24

Date and Time: 05-06-2023, 11.30 am

Type of Meeting : Departmental Meeting

Venue: Department Conference Hall

Attendees: Dr. Pramod Mandalkar, Dr. Chaitali Tarwate, Dr. Ashu Shrama, Dr. Apeksha Umalkar

Minutes Taken By: Dr. Pramod Mandalkar

SR.NO	AGENDA POINTS	DISCUSSION	DECISION	ACTION TAKEN	R	A	S	C	I	REMARKS
1	Work Distrubutation	Departmental ISO, NAAC Allotment	1. Dr Chaitali- C-2 & 3 2. Dr A. Shama- C-1,4 & 5 3. Dr A. Umalkar- C-6,7 & 8	1. Dr Chaitali ~ 90% work done 2. Dr Ashu ~ 90 % work covered-up 3. Dr Apeksha- 100% work completed	1. Dr Chaitali- for NAAC C-2 & 3 2. Dr Ashu- for NAAC C-1,4 & 5 3. Dr A. Umalkar for NAAC C-6,7 & 8	HOD	Dept.	HOD	Principal	
2	Micro-planning July month	Discussion held on a teaching plan (in the form of learning activity) for UG students.	1. Dr Chaitali will conduct the Puzzle and open book, as a learning activity. 2. Dr Apeksha will conduct the PLL, quiz and MCQ based learning.	Dr Chaitali has conducted the Puzzle and Open book learning on 14th and 16th of september respectively. 2. Dr Apeksha has conducted the PLL & Quiz on 4th and 18th of sept. respectively.	1. Dr Chaitali and Dr Apeksha	HOD	Dept.	HOD	Principal	
3	Training to the Panchakarma Therapist	To conduct a Panchkarma training programme for Panchakarma Therapist (male and female both) to improve their procedur techinque	The demonstration of Panchkarma procedures will be of 2 days per week (Wednesday and Friday) from Oct 2023 to Dec-2023 by Teaching staff.	Monthly Training plan preparation and complience is discuss in monthly meeting.	Dr Ashu Shama	HOD	Dr. Chaitali, Dr. Umalkar	HOD	Principal	
4	Next meeting	6-21-23								

File No: 1355/SMBT/05/Gen/MOM/24/2023

Name of Institution: SMBT AYURVED COLLEGE & HOSPITAL

Date: 03.06.2023

Distribution:

1. Principal office, SMBT Ayurved College & Hospital.



Sd/-  
HOD  
(Dr. Pramod Mandalkar)  
Department of Panchakarma